

**INTERN PROGRAM  
SERVICE SITE APPLICATION**

Meeting: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Pastor: \_\_\_\_\_

Clerk of Meeting: \_\_\_\_\_

In which areas could an intern be of service? **(Please number the areas 1 through 5 with 1 being your first choice)**

\_\_\_\_ Children's Ministry    \_\_\_\_ Youth Ministry    \_\_\_\_ Associate Pastor

\_\_\_\_ Pastor    \_\_\_\_ Music Ministry

Mentor/Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Ministry and Counsel approval date: \_\_\_\_\_

Monthly Meeting approval date: \_\_\_\_\_

Mail to:     Darrin C. Allen  
              North Carolina Yearly Meeting of Friends  
              4811 Hilltop Road  
              Greensboro, NC 27407

## Job Description for Your *Ideal* Intern!

This very simple job description will enable us to better match an intern with your specific needs and will help to clarify expectations between the Meeting and intern. Please select duties only from your one or two primary areas of service. For example, if you would like an intern to work primarily with youth, check duties under the Youth Ministry category. If you would also like him or her to work some with the children, you may also select some duties from the Children's Ministry category.

### CHILDREN'S MINISTRY

Specific duties (check all desired):

- Lead children's Church
- Lead children's meetings (Sunday night or during the week)
- Give children's sermon in worship service
- Hold special events at the Meeting
- Lead short outings (zoo, putt-putt, etc.)
- Teach Sunday School
- Help with Vacation Bible School
- Visit children at home, ballgames, or extra-curricular activities
- Others \_\_\_\_\_  
\_\_\_\_\_

### YOUTH MINISTRY

Specific duties (check all desired):

- Lead youth group meetings
- Lead youth Bible Study (outside of youth group time)
- Teach Sunday School
- Hold a lock-in
- Offer short outings (swimming, movie, etc.)
- Offer an overnight trip (beach trip or other retreat)
- Organize a youth-led worship service

- \_\_\_ Visit youth at home, ballgames, etc.
- \_\_\_ Others \_\_\_\_\_  
\_\_\_\_\_

**PASTORAL/ASSOCIATE PASTORAL MINISTRY**

Specific duties (check all desired):

- \_\_\_ Preach a sermon
- \_\_\_ Lead an adult Bible study
- \_\_\_ Visit elderly, those in the hospital
- \_\_\_ Teach adult Sunday School
- \_\_\_ Attend Ministry and Counsel meetings
- \_\_\_ Others \_\_\_\_\_  
\_\_\_\_\_

**MUSIC MINISTRY**

Specific duties (check all desired):

- \_\_\_ Lead choir for worship
- \_\_\_ Lead choir practice
- \_\_\_ Lead a children's choir (planning rehearsals and performances)
- \_\_\_ Sing special music for worship
- \_\_\_ Schedule people to sing special music for worship
- \_\_\_ Others \_\_\_\_\_  
\_\_\_\_\_

Please send this form in with your service site application to:

Darrin C. Allen  
 North Carolina Yearly Meeting of Friends  
 4811 Hilltop Road  
 Greensboro, NC 27407